

WORKFORCE ADVISORY



Number: 08-004
Date: 02/20/2008
Expiration: Continuous

TO: Alaska Youth First
Grantees

From: Corine Geldhof, Director
Division of Business Partnerships

SUBJECT: Monthly Report Date Change

Effective immediately, financial and program reports for Alaska Youth First grants are due on the 15th of each month. Currently the monthly program report is due the 20th of each month and the financial reports are due quarterly.

This change is driven by the need to access timely, accurate information as we manage this program funded by the State of Alaska general funds.

The Division thanks you for your commitment to Alaska's youth.

Any questions regarding this Workforce Advisory should be directed to Traci Felton, Alaska Youth First Program, Division of Business Partnerships, at 269-3745 or email to traci.felton@alaska.gov or Mary Rowland, Grant Administrator, Division of Business Partnerships, 269-4660 or email mary.rowland@alaska.gov.